

WELCOME TO GRANGE

Welcome to the Grange family. We hope that the following information gives you a picture of our School, our values and our vision.

Grange is a unique place. It has an individual identity that combines traditional values with a modern and vibrant vision. Its cloistered walkways and spacious rooms evoke feelings of solidity and calm whilst housing a forward thinking and dynamic learning community.

At Grange we are totally committed to the development of your children, offering them the very best start to their formal education. An education that is rich in opportunities and experiences; one that influences a lifelong love of learning.

This information pack offers a picture of life at Grange and illustrates the vision we all work hard to deliver.

If you would like to tour the School or require further information about us please feel free to call me.

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SCHOOL VISION

At Grange we aspire to a sense of belief and a commitment to excellence. We encapsulate these aspirations in three key words; *living, learning, laughing*.

This is our vision, on which our foundations, focus and aspirations are built...



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LIVING...

Living should be a life long journey of discovery, of new experiences and opportunities. Our lives should be lived in a secure and nurturing environment. We should feel valued and value others no matter what their background, appearance or disability. We should celebrate the past, live for the present and look forward to the future. At Grange we look to lead children along that journey, preparing them along the way for the next stage, the next challenge, the next memory.

LEARNING...

Learning begins with the confidence that you can! It is our responsibility to ensure that every child at Grange believes that they have the ability to learn and the self-assurance to solve problems and overcome difficulties. We must inspire and enthral, so that children develop a desire to learn that is born out of the magic of discovery. Learning must be relevant so that children see a reason for new skills and knowledge and can celebrate the feeling of achievement gained from the new doors they can open and the pride of a job well done.

LAUGHING...

Our school days should be filled with joy, excitement and fun. We must ensure that we promote an environment of mutual respect and of humour. An environment that stimulates and excites, a school where we are confident to smile ahead of our challenges and positively address our mistakes, a school confident enough to laugh together, a school that our community is proud to call its own.

OUR SCHOOL

Grange Primary School is a co-educational day school.

The well proportioned red brick building is surrounded by extensive hard play areas, lawns and shrubs and the School field is a short distance away at the end of Trenton Drive.

The well equipped Nursery accommodates 52 pre-school children (26 full time equivalent). A secure outdoor play area creates a fine facility for these, our youngest pupils.

The School is organised into three units:

- Lower School accommodates Nursery, Reception and Year 1
- Middle School consists of Years 2 and 3
- Upper School houses Years 4 to 6.

The School has a large hall/dining area, a gymnasium with separate changing rooms, and a computer controlled library/resources room. It also houses a television studio, radio station, language café and shop - all part of the Grangeton Project. The area normally served by the School extends from the railway line which crosses Nottingham Road to the Derbyshire/ Nottinghamshire border. The total number of children on roll at Grange for the year beginning September 2010 was 460

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WHO'S WHO - Staff 2011/2012

Headteacher Mr Mike Hannon
Assistant Headteacher Mr Les Seymour
Assistant Headteacher Mrs Zoe Buxton

TEACHING STAFF

Head of Lower School Mrs Zoe Buxton ~ Reception
 Mrs Julie Turner ~ Nursery
 Mrs Suzanne Mason ~ Reception
 Mrs Beverley Holmes ~ Year 1
 Mrs Rachel Fletcher ~ Year 1

Head Of Middle School Mr John Neal ~ Year 2
 Mrs Cathy Whittingham/Mrs Jo Parker ~ Year 2
 Mrs Rachel Boswell ~ Year 3
 Miss Ann Williamson ~ Year 3

Head of Upper School Mr Les Seymour ~ Year 6
 Miss Laura Spargo ~ Year 4
 Mrs Julie Pyefinch ~ Year 4
 Mrs Rachel Way /Mrs Corinne Routledge ~ Year 5
 Miss Jyoti Patel ~ Year 5
 Miss Sarah Crooks ~ Year 6

Special Educational Needs Mrs Rachel Fletcher

Nursery Nurses Mrs Beverley Crawford; Mrs Marie May

Teaching Assistants Mrs Julie Mrvik; Mrs Cheryl Sheppard;
 Mrs Alyson Camm; Mrs Trina Rymell; Mrs Lorraine Clarke; Mrs Carole Ure;
 Mrs Carol Clay; Mrs Linda Smith, Mrs Sue Orsborn, Mrs Denise Mellors, Mrs
 Caroline Keeton, Mr Ryan Hassall, Mrs Lynsey Conlan, Mrs Mellissia Birks

ALL OTHER STAFF

Administration Team Mrs Sue Jenkins, Mrs Lisa Bellamy,
 Mrs Emma Cook

Nursery Admin Mrs Denise Mellors

Clerk to the Governing Body Mrs Catherine Smith

School Librarian Mrs Elaine Eadsforth

Site Supervisors Mr Eddie Kay and Mr Nigel Townend

Dinner Supervisors Mrs Margaret Brown; Mrs Chris Derz;
 Mrs Ann Downes; Mrs Gail Duff; Mrs Linda Parr;
 Mrs Linda Smith; Mrs Julie Gould; Mrs Sandra Mills;
 Mrs Michelle Guest; Mrs Anne Howard; Mrs Amanda Hayday.

Cleaning Staff Mrs Y McGurk; Mrs S Tebbutt;
 Mrs I Grantham

Cook Mrs Sheena Ulyatt

Crossing Patrol Mr Nigel Townend and Mrs Rose Marzola

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THE GOVERNING BODY

The Governing Body at Grange Primary School is made up of both elected and appointed members of the community and, together with the Headteacher, is responsible for monitoring and management of the school. The 'Instrument of Government' is agreed by the Governing Body and this states the number of each category of Governor to serve on the Board. * Our Constitution currently allows a total of 18 members plus 1 Associate Member; { } shows actual.

Chair of Governors	Mr Bruce Bignall
Vice-Chair	Mr Lee Fletcher
Clerk to the Governing Body	Mrs Catherine Smith
MEMBERS:	
Headteacher (1)	Mr Michael Hannon
Local Education Authority (2)	Mrs Caryl Woolley, Mr Bruce Bignall,
Teaching Staff (2)	Mr Les Seymour
Non-Teaching Staff (1)	Mrs Alyson Camm
Parent Governors (6)	Mrs Denise Mellors, Mrs Julie Teale, Mrs Debra Cumming, Mrs Marie Lockwood, Mrs Caroline Keeton & Mrs Tracey Renshaw
Community Governors (4)	Mr Harold Swann
Head of P & P	Mrs Janet Newsham

In executing its responsibility the Governing Body of Grange meets at least 6 times a year in order to address such issues as employment of staff, the School premises, financial management, curriculum and assessment, behaviour and discipline, performance management, and maintenance of the School policies. At the end of each School year the Governors send a letter to all parents summarising their actions and plans for the future.

Complaints Procedure

If parents have a complaint about their child's schooling, they should raise it initially with the Class Teacher or Headteacher. (There is a special procedure for dealing with complaints about the school curriculum.) If in the rare event that a complaint or anxiety has not been resolved through the School, complaints can be made through a procedure involving the Governors and the Local Education Authority. A copy of this formal procedure is available from the Clerk to the Governors or from Derbyshire County Council.

** At the time of print the Governing Body is in the process of electing one Parent Governor and one Community Governor. (June 2007).*

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OUR NURSERY

Grange is fortunate in having an exceptional Nursery attached to the School. It is run to the highest standards and works as part of the Foundation Stage provision which involves the Reception Classes. Uniquely, this enables children to enter School through the Nursery facility, ensuring that children from the age of three receive a continuity of education delivered by fully trained and highly experienced specialist Primary Teachers. They also benefit from our wide range of school facilities, including the ICT Suite, Library, Gymnasium and Grangeton Project. Our Nursery allows children a gradual and sensitive introduction into school life.

The Nursery has 52 places for children between the ages of 3 and 4. These consist of 26 places for mornings only and 26 places for afternoons only.

Morning Session 9:00am to 12.00pm

Afternoon Session 12:30pm to 3:30pm

Children are admitted to the Nursery Unit at the beginning of the Autumn term and as places become available. There is often a long waiting list and it may not always be possible to provide every child with a place. Where this is the case, priority will be given to:

- Children with particular, identified needs
- Children from the normal area served by the School
- Children from the wider area served by the Nursery

Parents are welcome to visit the Nursery and meet the staff at any time during school hours. Please contact the Nursery to arrange this.

ADMISSIONS

Our school is a Community School, and it determines the admission arrangements in agreement with the Local Education Authority (LEA). The Admissions Authority for our school is therefore Derbyshire County Council (DCC), which publishes its entry regulations every year. Parents can receive a copy of these regulations directly from the LEA.

The LEA's annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference, but this does not, in itself, guarantee a place at that particular school. Application should be made on a form that can be obtained from the LEA, and should be returned by the date stipulated on that form. The school will notify parents of the decision as soon as all the applications have been considered.

In this area, children enter Grange at the start of the academic year in which they become five. Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they return the necessary application form by the date stipulated on the admissions form.

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Morning Session

9:00am to 12:05pm ~ infant children 9:00am to 12:15pm ~ junior children

Morning Break

10:35am to 10:55am ~ infant children 10:40am to 10:55am ~ junior children

Afternoon Session

1:15pm to 3:15pm ~ all children

Afternoon Break

2:30pm to 2:45pm ~ infant children only

Children should not normally arrive at School before 8:45am and, where children go home for lunch, not return before 1:05pm. The Headteacher and staff cannot accept responsibility before these times. Children will be admitted into the School building during inclement weather.

The playgrounds will be supervised from 8:55am

The hours spent on teaching during the normal week, excluding assembly, registration and breaks, is approximately 21 hours at Key Stage 1 and 23 hours at Key Stage 2.

n.b. Breedon House Nursery provide care for children before and after School, on Grange School premises. For more information please contact the School office.

ATTENDANCE

Children who attend Grange will be given our commitment to make the very best progress with his/her education. In order to make this progress possible it is vital that you ensure that your child's attendance is both regular and punctual. Their learning journey must be as uninterrupted as possible!

We realise, of course, that for illness and other exceptional circumstances, your child may occasionally have to be absent from School. When this does occur you will need to inform the School immediately.

In order to fulfil our responsibilities regarding recording of absences, it would be helpful if, on the first day of your child's absence, you contact the School before 9.30am. Upon returning to School a letter stating the date(s) and reasons of absence is required. If no note has been received within a week of return, the child's absence will be recorded as unauthorised.

Government legislation requires schools to keep a close check on **authorised** and **unauthorised absences**. In Primary schools, absences authorised by law will normally comprise:

- Sickness
- Medical treatment
- Exceptional family reasons
- Religious observance
- Annual holiday (this cannot exceed two weeks in any one year and a holiday form should be completed before the absence)

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GRANGETON

The **Grangeton** project is unique to Grange Primary School and has been designed to complement the Government's vision for the future of Primary Education '*Excellence and Enjoyment*'.

The project is focused on developing children's education in a way that enables them to apply their learning in meaningful and practical ways whilst promoting self confidence, discipline and a growing role within a community. It also offers them the opportunity to experience exciting enterprises that expand their ambitions and possibilities in later life.

Grangeton is the School's own town run by the pupil population. Headed by an elected council and town Mayor it consists of a Newspaper, printed termly; a computer controlled library; a cinema; a healthy eating tuck shop; a television studio; a radio station; and a language café. The town is growing all the time and in the future we hope to add a post office, a job centre and an arts centre.

The town is complemented by our involvement in a variety of projects run by the *Young Enterprise* scheme.

One of the School's main aims is the development of independent and confident children who are capable of taking on responsibilities and challenges. **Grangeton** forms one of the key elements in that aim.

Children also have the opportunity to work as Office receptionists, trained Buddies (Playground councillors) and Litter patrols.

The whole **Grangeton** project is supported by experts who work with us to train the children and add authenticity to the process. Our partners currently include:

Wilsthorpe Community School
Young Enterprise
Derbyshire Local Education Authority
Derby University
Long Eaton Rotary Club
Premier Sport

For further information regarding **Grangeton**, or to visit, please contact the Headteacher, Michael Hannon, at the School.

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Workshop
Football skills
Animation
Beauty Therapy
Money Matters
American Football
Cycle Proficiency
Chess
Cookery
Fun with Fabrics
Create a band
People in Art
Travel and Tourism
Aussie Dance
Pop,Music,Marketing
French
Yoga
Growing Food

Powerpoint
Hockey
Tennis
Mad Music
Street Dance
Sport Studies
Musical Theatre
Easter Craft Shop
Poetry Plus

Our school has a University!!

The University workshops offer the children the chance to develop interests and skills in a number of areas which will help us to identify each child's unique talents, some of which, under a conventional curriculum can go undiscovered. Their learning is supported by a pre-planned set of skills most relevant to their chosen workshop. Groups vary in size, depending on the skills being taught.

In the Lower Unit (Nursery, Reception and Year 1): we offer one session, on a Friday, where the children choose a workshop. We also run workshops in Nursery on Wednesday afternoon. Current workshops include: arts and crafts, cooking, culture around the world, recycling and many more.

These workshops are run by teaching assistants, teachers and sometimes parents.

What happens at Grange on Friday mornings for Year 2 to 6?

We offer seven weekly sessions, over each of the Autumn, Spring and Summer Terms, where your child participates in two workshops

Every child will keep a record of their workshops and will be given a certificate at the end of each workshop block. At the end of their time at Grange the children will 'graduate' from the university.

Please note that some sessions are only offered to children of a certain age.

An example of the workshops we offer are on the left.

School Council

Our School Council has been established for a number of years now. Mrs Woolley helps to run the Council. The School Council meets with the children every Monday morning to share ideas and issues together, with the aim of improving our school.

Class representatives bring issues and ideas to our regular Council meetings. Each year, the council use their budget to purchase benches, games or other items that enhance school life.

Every year, they visit the Houses of Parliament and watch debates.

The Mayor

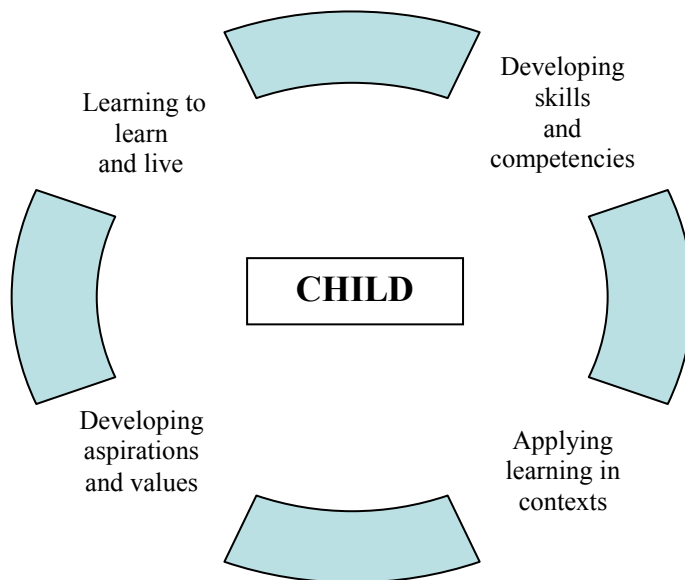
There are elections each year to find our Mayor. Our Mayor reports to the Governors three times a year as well as chairing Council meetings. There have been five previous mayors: Beth Morton, Jake Outhwaite, Eleanor Pepper, Charlie Sheppard, Hayden Fletcher and Mitchell Werezak. Our current Mayor is Lauren Slatcher.

THE CURRICULUM (1)

The curriculum forms the basis for our learning and the experiences our children enjoy during their time at Grange. To us, the curriculum goes far beyond the legally required elements of the National Curriculum documentation and involves the rich fabric of creative, cultural, sporting and intellectual opportunities that Grange offers.

Our curriculum uses the national frameworks to ensure that every child develops the key learning steps defined within that documentation, but we have developed a more expansive approach to its delivery that ensures our children receive experiences and opportunities to develop their knowledge, skills and attributes in ways that will guarantee learning is relevant and poignant. We ensure that learning at Grange broadens the aspirations, values and opportunities for every child as they grow and develop.

Our curriculum is constantly evolving to ensure that we are responding to a rapidly developing world around us and ensuring that we are offering our children the best start to their lives as successful citizens in the 21st Century. To that end our curriculum is developed around the following cycle of learning.



Our taught curriculum is themed and stranded through 4 key areas:

**COMMUNICATION
ENTERPRISE
CULTURE
WELLBEING**

These 4 areas take the core subjects of; **Literacy, Numeracy, Science and ICT (Information Communication Technology)**, and develop them in context with the foundation elements of the curriculum:

Design Technology	Music	History	Art
Geography	Physical Education	Religious Education	
PSHCE (Personal, Social, Health and Citizenship Education)			

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THE CURRICULUM (2)

Our curriculum is designed to ensure that children develop the skills they need to become confident, self motivated and innovative learners, who can engage with and solve challenges, innovatively. It is designed to ensure that children develop the vital lifelong attributes of:

Resilience
Resourcefulness
Responsibility
Reasoning
Reflection

Our curriculum is further developed through the vocational strand that is **GRANGETON** and also;

GRANGE UNIVERSITY

The university is an essential and dynamic part of the curriculum that allows children the opportunity to engage in and develop new skills and talents that support and reinforce their academic development. The University runs for two hours during the school week and is currently part of the timetable for children from year 2 upwards. Every half term a number of workshop style sessions are available for the children to select. The workshops may include everything from sports skills, arts and crafts, music dance and drama to managing money, cultural history, problem solving and cookery. The children will complete 12 workshops each year which help develop their individual learning profiles. When children leave Grange at the end of Year 6 they will graduate from the university.

The workshops can be run by teaching staff, non teaching staff, local expert professionals, parents and pupils (As long as people undergo the appropriate security clearances). We are always looking for people with interests and hobbies who have the time to run workshops and would like to share their interests with the children, so if you would be interested please contact the school office.

We are extremely proud of our curriculum which has received national and international recognition. It has been designed exclusively for the School by its staff and pupils, working in partnership with various Government bodies, world renowned educational experts and our local community.

The school is currently working with the Qualifications and Curriculum Authority to develop new approaches for the curriculum nationwide, as well as being invited to consult with other school's authorities around the world.

For further information, please feel free to contact the Headteacher.

Child Progress and Assessment

The School considers accurate and focused assessment as the cornerstone of high quality teaching, as it allows the work to be planned and taught accurately as well as meeting the needs of the requirements of the children and ensuring high levels of expectation and support.

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SATs

As well as ongoing assessment procedures, Grange conducts annual assessment tests in the Summer Term. In May, usually the second week, the School holds both its Scholastic Assessment tests (SATs) and its internal Annual Progress tests. It is therefore vital that **all** children are present at School during this week. We will give parents notice of the actual dates as early as possible each year. In 2011 SAT's will take place in May.

The results are reported to all parents and go towards national League Tables. We use this information to set initial targets for the start of each academic year and also to monitor progress year by year.



KEY STAGES

The National Curriculum is split into 5 stages for different age groups known as 'Key Stages'. The first 3 make up primary education;

FOUNDATION STAGE (Nursery/Reception Class)	(Infant)	3 to 5 years
KEY STAGE ONE	(Infant)	5 to 7 years (Years 1 & 2)
KEY STAGE TWO	(Junior)	7 to 11 years (Years 3-6)

Assembly

The Education Act (1994) requires each school to provide a daily, corporate act of worship. Parents wishing to withdraw their child should contact the Headteacher.

Religious Education

Grange has a fully integrated R.E. policy and follows the Derbyshire County Councils 'All Our Worlds' scheme which is included in the policy. Should parents wish to withdraw their children from this part of the curriculum they may do so by contacting the Headteacher at Grange. The School has no affiliation to any specific religious denomination.

Special Educational Needs

Legislation requires each school to follow the Code of Conduct on the identification and assessment of special educational needs.

Grange is proud of its support for children identified as needing specific and essential support. Children identified are not just those with learning difficulties but also relate to children who are high achievers and need further development. It also includes those who have behavioral issues. Central to our policy is the desire to have the close involvement of parents/carers and specialist agencies.

A Special Educational Needs School Governor is elected annually.

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Sex Education

The Staff and Governors of Grange support the teaching of relevant sex education. In partnership with parents and as part of the entitlement to the curriculum, great care is taken in matching the approach to sex education to the maturity of the children.

The Governors, in partnership with Grange School and having regard to representations made to them by the DfES Circular 5/94, feel it absolutely necessary that parents are informed of the sex education policy and the essential principles under which it will be developed;

- sex education will be delivered sensitively
- a variety of materials will be used including videos. These materials will be available for parents to see prior to use in the classroom
- sex education will be discussed with the children in the context of a stable relationship
- where appropriate, children's questions will be answered honestly and factually as they arise. Particularly difficult questions will be referred to parents in consultation with the class teacher
- sex education with older children (Years 5&6) will be discussed in terms of mechanics and emotions
- parents with views as to the suitability of sex education should in the first instance discuss the matter with the Headteacher

Marking

Marking is part of the dialogue that exists between teacher and pupil. It is our policy that work is marked regularly both during and after a task is completed. We at Grange see marking as a positive and constructive activity and not merely a record of what is right and what is wrong.

Homework

Homework is a crucial element of the Home/School partnership. It gives parents the opportunity, from the outset, to support their children in their learning whilst enabling them to reinforce the work covered at school. There are varying tasks which are set to include learning tables and spellings, sharing reading books and also topic work.

Some of the work will be of an investigative nature, in which other members of the family may wish to become involved.

Parents who support their children with homework tasks provide a powerful reinforcement of the status of School and of their child's work and education.

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We believe that education goes beyond the classroom. We are committed to providing opportunities for the children to experience a variety of different opportunities, to develop interests and skills that provide scenarios to build on their learning through the curriculum.

We are very proud of the activities available, all run by staff on a voluntary basis.

Sporting Clubs:

There are many after School sporting clubs including football, netball, rounders, cross country running, rugby, athletics and cricket.

After School Clubs:

After School Clubs are extremely popular and currently include drama and dance, choir, games, gardening, art, and War Hammer Club.

Grangeton:

The children are involved in developing their ideas of citizenship and life beyond School through Grangeton. There is a buddy system, School council, office receptionists, librarians, radio team, television team and School newspaper team. There are also two School shops and a language café, which are all an integral part of Grangeton. Further information can be found in the Grangeton section of this prospectus.

School Trips:

Various educational trips are arranged throughout the School to go to theatres and plays as well as visits to local shops, schools and residential homes for the elderly.

The Year 5 children spend a weekend at Kingswood where they are able to sample various sporting activities in a safe environment. The Year 6 children have the opportunity to spend a week in the Isle of Wight.

Music Lessons:

The School welcomes music teachers who give private lessons to a number of pupils during school hours for piano, brass and wind instruments.

ORGANISATION

Our present structure supports fourteen mixed ability classes. Children usually change classes each year. In the majority of cases age is the single criteria used to determine movement.

Even within a single age group there will be children at different stages of their development. In order to meet the learning needs of each individual, the class teacher will differentiate activities appropriately whilst working towards age appropriate objectives and, in the case of those more able children, beyond them.

The average class size is 30 pupils.

Teaching and learning at Grange are based on a highly focused process of assessment and planning that leads to excellent classroom practice encompassing a range of teaching styles that ensure children are engaged in stimulating and challenging learning opportunities.

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At lunch time children can have a School dinner or bring a packed lunch. School dinners represent good value for money and are carefully balanced to ensure a healthy yet child friendly choice. There is always a vegetarian or sandwich alternative to the main meal, a choice of desert, including fresh fruit, and a drink. A School dinner costs £1.85 at present and dinner money is collected by class teachers every Monday morning. We encourage parents to send dinner money in a sealed envelope with the child's name and the days a meal is required clearly indicated. If you wish to pay by cheque, please make it payable to 'Derbyshire County Council'.

If you receive Income Support or a Job Seekers Allowance your child may be eligible for free school meals. An application form for free meals can be obtained from the School office, and will be dealt with in the strictest confidence.

SCHOOL NURSE

During their first year at School all children have their vision and hearing checked by a nurse from the School Health Service. The School Nurse visits Grange from time to time and is available to discuss any health issues. The dates of these visits are sent to parents well in advance.

CHILD PROTECTION

Every Derbyshire school is required to follow set procedures in cases of suspected child abuse.

Parents should be aware that the School will take any reasonable action to ensure the safety of all its pupils. In cases where the School has reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse, staff have no alternative but to follow County Child Protection Procedures and inform Social Services of their concern. A copy of the Child Protection Policy is available upon request from the school.

ACCESSIBILITY

The School follows the 'Every Child Matters' agenda as it's priority for social development. Grange Primary School is fully aware of their responsibility to plan and implement plans for improving the accessibility for people who have physical disabilities. We are constantly striving to improve and update the physical environment of the school. Information about access planning is regularly updated and recorded in the School Development Plan. Our School Inclusion Policies include: Accessibility, English as an Additional Language, Equal Opportunities, Gifted and Talented Children, Racial Equality, and Special Educational Needs. All policies are reviewed and updated regularly.

SECONDARY TRANSFER

Children normally transfer to Secondary Education at the end of the School year in which they are eleven. Parents will receive a letter from the Area Education Office early in the Autumn Term which will indicate the Secondary School the Authority expects the child to attend. The designated school will be determined by the child's home address and not the Primary School attended.

If you would prefer your child to attend an alternative school you should contact the Area Education Officer by the end of the Autumn term, stating which Primary School your child attends, naming the Secondary School you would prefer, and giving your reasons for your preference.

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UNIFORM AND DRESS CODE

The Governors and parents have agreed the following School dress code:

Uniform;

Burgundy School sweatshirt/cardigan
Plain white shirt/blouse or white/yellow polo shirt
Grey/black trousers or skirt
Black footwear (Not high heels)
Red and white/yellow and white checked dress
Book bag

PE and/or games kit;

Plain burgundy PE shorts/pants
Plain yellow school T-shirt
Plimsolls (preferably slip on for the infants)
PE bag
Trainers and/or football boots (Juniors)

All uniform is stocked and sold by Morleys (0115 9258046)

Swimming;

One piece swimsuit/trunks
Towel
Swimming hat (all girls, and boys with long hair)

Art & Craft;

Large shirt or apron (Juniors)

Furthermore, the Governors have agreed that:

Jewellery should not be worn at School. The School cannot be held responsible for its safe keeping. More importantly it is a danger when children are playing or doing PE. If children have pierced ears and have to wear earrings to School, only studs can be allowed and only if the indemnity form is signed and returned to the School. During PE, games and swimming, children with pierced ears **MUST** remove their studs.

The school does not permit children to have extreme haircuts or styles that could serve as a distraction to other children, and children are not allowed to wear make-up during normal School hours.

Mobile phones are not to be switched on in School. Neither the staff nor the Governing Body will accept any responsibility for loss of or damage to mobile phones whilst on School property.

EQUIPMENT

We encourage children in the Upper School to equip themselves with a pencil case, pencils, pen, crayons, ruler etc.



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BEHAVIOUR AND DISCIPLINE

Good behaviour and discipline are central to the vision of the School. They aid the delivery of a high quality education, creating a safe and secure environment whilst promoting values which are the foundation stones of responsible citizenship. In our community everyone is treated with respect and care. Everyone is valued as an individual. The qualities of honesty, fairness, politeness, self-control and teamwork are celebrated. The traits that define poor citizenship are firmly dealt with and will not be allowed to undermine our ethos.

At Grange, a simple code of conduct provides each child with a framework for good and appropriate behaviour. As a school, we seek to reward the positive through encouragement, recognition, privilege and commendation. Our ethos means that children will learn appropriate behaviour through positive role models and reinforcement.

Inappropriate behaviour will result in strong disapproval, reprimand and punishment. We do not use corporal punishment. Our system is designed to promote the idea that behaviour is within the decision of the child; it is their choice how they behave. By making a choice they are also choosing the possible consequences, be they positive or otherwise. In most circumstances we operate a 'fresh start' policy where if a child makes an error of judgement, it will be dealt with but it will be stressed to the child that once over, they have the chance to start again and with a fresh start. Where inappropriate behaviour is persistent and sustained, a chain of disciplinary measures will be employed:

- The class teacher develops strategies for effective control which are in line with the School's policy for behaviour and discipline, reporting to the Head of Department and the Headteacher for advice and support.
- Should a child not respond to the School's efforts, parents will then be involved in the process.
- Exclusion from the School will be enforced for a defined, fixed period.
- If all areas have been explored, including external support, and the child still represents a risk to themselves and or the community, the child will face permanent exclusion.

EMERGENCY INFORMATION

It is vital that we have up to date contact information from you should we need to inform you about illness or an accident. Please ensure that the School Office is made aware of any changes.

Data Protection

Basic information about pupils is held on computer to assist with the efficient organisation of the School. Security measures are taken to ensure that the information is kept confidential and is only available to authorised staff. The School's Data Protection Registration details those persons and agencies to whom information may be disclosed. Information will only be divulged in exceptional circumstances and will be kept to a minimum necessary to achieve a purpose. This policy, is subject to any law which imposes a duty of disclosure on the Governors or Derbyshire County Council.

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ILLNESS

When illness is suspected, parents are contacted by telephone and asked to collect their child.



Infectious Diseases

The School will need to be informed immediately if you think your child may have an infectious disease. We have a booklet in School, issued by the Area Health Authority, which deals with illnesses such as chicken pox, measles etc., and their recommended exclusion periods.

Occasionally there are outbreaks of head-lice in School. In such cases parents are asked to inform the Class Teacher or Headteacher in confidence. Children may return to School following effective treatment.

Medicines

Pupils may not bring prescribed medication into School unless a request has previously been made by the parent or carer in writing, and the School is agreeable. Parents may visit the School in the lunch break to bring and administer prescribed medication themselves, by prior arrangement. Un-prescribed medicine may not be brought into school under any circumstances.

If your child has asthma and uses an inhaler prescribed by their doctor, the inhaler, or a spare, should be in School at all times. The inhaler should be clearly named and the child's teacher must be informed.



Inhalers belonging to younger children should be held by the class teacher who will ensure that they are accessible to the child at all times. Older children may wish to be responsible for their inhaler, keeping it on their person in the interests of safety.

ACCIDENTS

Pupils are well supervised and are expected to behave sensibly both inside and outside School. They are all briefed on safety issues relating to play times and School activities. Occasionally, however, accidents do occur. Serious accidents are reported to both the County and Health and Safety Executive. If we feel that hospital treatment is necessary parents are contacted, or in an emergency an ambulance called and the pupil taken to hospital as quickly as possible.

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BRINGING AND MEETING CHILDREN

Please ensure when bringing and meeting your child to and from School by car that you do not park immediately outside the main School entrance on Station Road. This presents a danger to children crossing the road with the Crossing Patrol. Parents meeting children on foot should also be careful not to obstruct the pavement immediately outside the School causing children to step into the road.

Parents should not drive onto school premises via Grange Drive.

The safety of all our children is our prime concern.

PARENT AND TODDLER/S

A Parent and Toddler Group meets weekly on Tuesday mornings in our Community Room. More information is available from the School office.

COMMUNICATION

At Grange we are committed to the value of partnerships, particularly the one between home and School. It is vital therefore that we work hard to ensure that our communication with our parents is interactive, informative and regular. We have developed a number of ways to do this:

- A half-termly **School newsletter** keeps parents up to date with the latest developments at School including staffing and term dates.
- A half-termly **class newsletter** keeps parents informed about the learning that will be occurring over the next planning period.
- **Pupil handbooks** (Juniors only) are primarily a working document for the children and include timetables, extra-curricular club information, homework tasks, teacher targets for Literacy and Numeracy and weekly pupil generated targets. We ask that parents check these regularly as they will provide information about their child's progress and development.
- **Parents' evenings** are held in the Autumn and Summer terms to discuss pupil progress on an formal and individual basis with their child's class teacher.
- **Annual reports** are published at the end of the Summer Term and inform parents about their child's development, behaviour and progress. They also sets out suggested areas for improvement and targets for the following year.
- **Annual parental questionnaires** are given to parents and they are invited to complete and return questionnaires to the School which we use to help future planning. Findings are reported back to parents as are actions developed in response.
- The annual **School Profile** is published on the Internet and informs parents of useful facts, information, figures, School finances and test results.
- At Grange we have an **open door policy**. If parents wish to have more regular contact with their child's teacher to find out how their child is progressing or have a concern, they are welcome to come and see us at any mutually agreeable time.
- The school offers an emailing service.

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A crucial factor in the Home/School partnership is the support parents provide their children at home. These are some suggestions for the nature of that support:

- Talk to your child as much as possible, especially when doing something new or different. An ability to converse will help their writing development.
- Encourage them to express and justify opinions.
- Discuss with them the work they are doing at School, let them 'teach you' about their topics and new skills. Children love to feel empowered, that they are imparting new ideas and skills.
- Read stories to your child and share books, newspaper articles, magazines, enjoying them together. Take your child to the public library regularly. If children see their parents reading they are much more likely to follow your example; as parents you are their most powerful role model.
- Listen to your child read **but** spend just as much time asking them about their book: what are the characters like? Do they like the book and why? What do they think may happen next and why? Does the cover really give a clear picture of what the book is about? Have they read other, similar style books? What makes the book funny, scary, sad etc.
- Play games with your child, help them build their concentration.
- Use the computer together, not just to play games but to research using the internet, to write and to design.
- Give your child responsibility for and the opportunity to use money and to count change.
- Do not compare your child to others in your family or to others in the School. Celebrate their individual strengths and discuss their weaknesses by exploring strategies they can use to develop.
- Show your child that you support the School by attending parents' evenings, concerts and other School events when time allows.
- Encourage your child with their homework. Do not be tempted to give them answers to questions but help find them strategies to find the answer. Encourage them to see a job through to its conclusion.
- Always be positive; your child's self esteem is important and needs regular praise and encouragement.

Parental support at school:

Grange has an extraordinary number of parents and volunteers who support us in School. It is something that as a community we are very proud of. This support is invaluable and very much appreciated. We are well aware that many of you possess hidden talents as musicians and artists, cooks and computer literates. If you have the time and energy these skills would be wonderful to share with small groups of children.

The tasks our parents are currently involved in include:

In-class support, gardening, cooking, listening to readers, repairing books, accompanying school visits and working as a 'spotter' on the swimming rota.

Please tell us if you would like to share your talent, or become involved!

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FroGS

Friends of Grange School or '**FroGS**' is the School's version of a Parent Teacher Association. All parents, teachers, non teaching staff and School Governors are automatically members of **FroGS**.

The group organise a large number of social events for the community that help raise funds that are spent on the resources and facilities for the children.



Its aims are;

- to create and maintain the relationship between home and School, fostering a spirit of trust and co-operation
- to provide a deeper understanding of the education of children
- to improve the social contact between teachers and parents by holding a variety of social events
- to help raise funds for the School

FroGS meet half-termly in the staff room and there is an Annual General Meeting held at the start of each School year to elect officers who oversee the charitable status of the group.

The funds that are raised are vital to the running of the School and have provided much needed finance throughout the year. The events are always very well organised, and therefore well represented. Our many thanks go to all of the volunteers; parents, teachers, governors, and many others who willingly give their time and money to support these events.

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CHARGING AND REMISSIONS

The Education Reform Act 1988 requires the Governing Body to have a policy on charging and remissions for activities arranged by the school. The Governing Body has approved the following policy in line with the requirements of the Act.

1. Visits connected with School work (i.e. related to the basic curriculum of the School) should be organised wherever they might enhance learning. Such visits should be self-financing.
2. The School will ask parents for voluntary contributions towards the cost of educational visits, outings and special activities in School, which take place during the School day.
3. The School will not exclude any pupil from such activities if the parent declines to offer a voluntary contribution. However, the School reserves the right to cancel such activities if sufficient support is not forthcoming.
4. Residential visits are not an essential part of the curriculum and will be financed wholly through parental contribution and can only be organised given available and suitable staffing.
5. The organisation of all visits is delegated to the Headteacher and staff, but the Governing Body will consider in advance, any educational visit or School journey lasting longer than one day. This is in accordance with the Articles of the Government of the School, and the authority's school journey regulations.
6. Ingredients and materials for practical activities will usually be financed through School funds.
7. Parents may be expected to replace and purchase lost items of School equipment.
8. Wilful damage to School buildings or property by pupils, may be charged to the parents by the School.

Whenever pupils are involved in School activities which take place off the school premises, it is the School's policy to obtain written parental permission.

PLEASE NOTE

The information contained in this booklet relates to the School Year 2010/2011, unless otherwise stated. Although correct at the time of publication, it should be assumed that there may be changes affecting the information throughout the year.

Further information may be obtained from:

Paul McGann
Senior Area Education Officer
Centre for School Improvement
John Hadfield House
Dale Road
Matlock
Derbyshire
DE4 3RD
Tel: 01629 580000

Bruce Buckley
Head of Children's Services
County Offices
Matlock
Derbyshire
DE4 3AG
Tel: 01629 580000

n.b. Receipt of this prospectus does not imply the offer of a place.

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